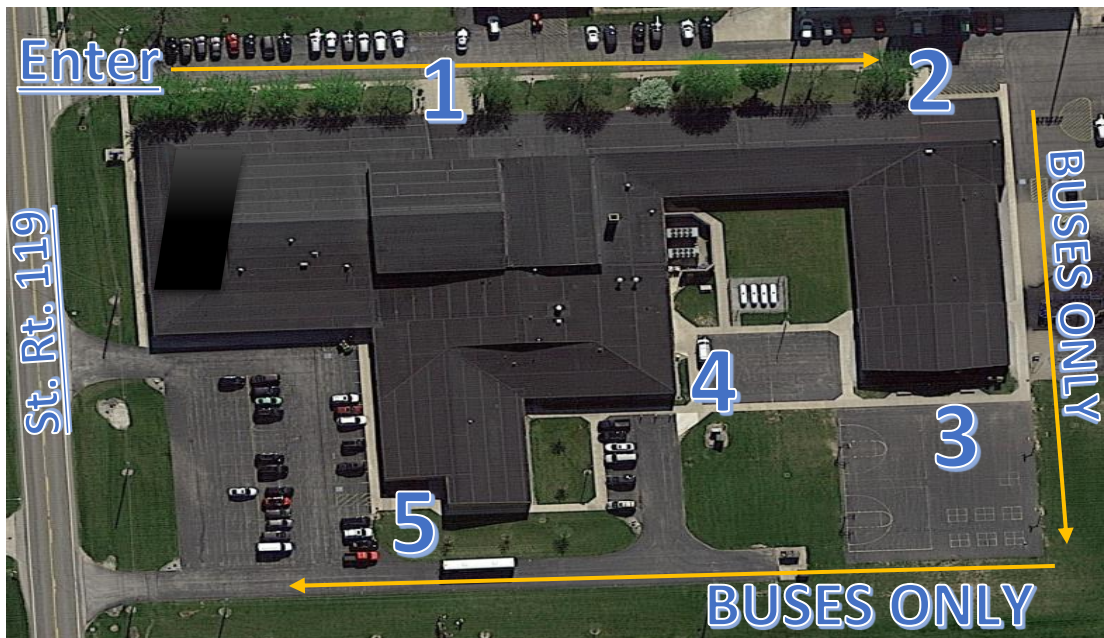


**New student drop off/pick-up procedure: (beginning Monday, January 3, 2022)**

Students being dropped off or picked up will now follow this procedure:

1. All car traffic (preschool and grade school) needs to enter the elementary via the 119 entrance and exit on 716 – **no traffic behind the elementary**, this is strictly for school buses only.
2. Students should exit cars on the passenger side and walk along the sidewalk to their designated doors.
3. Cars should park next to the sidewalk and as soon as students exit the vehicle, cars should pull to their left and exit around the weight room via 716 to keep the flow of traffic moving.
4. A reminder that students should not be dropped off before 8:10am.
5. Student dismissal times are 3:13pm for grades K-4 and 3:15pm for grades 5-8.
6. The first parent should park by #2 on the map (the preschool doorway) and form a line of cars (as the buses did).
7. Please form only one line of traffic and not a double line so cars have room to leave once they have their children.
8. Students can be dropped off anywhere along the main entrance drive. Students will walk along the sidewalk to use the correct entrance for their grade level.



- Door #1 – Grades 4-8 **parent** pick-up/drop off
- Door #2 – Grades PK-3 **parent** pick-up/drop off
- Door #3 – Grades PK-2 **Bus** pick-up/drop off
- Door #4 – Grades 3-5 **Bus** pick-up/drop off
- Door #5 – Grades 6-8 **Bus** pick-up/drop off