

**Marion Local Board of Education**

**Minutes of the Regular Meeting held on December 10, 2018 at 7:00 p.m. in the Board Conference Room.**

Randy Bruns, Phil Moeller, Dave Moorman, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Heather Cramer.

Jesse Rose motioned to approve the agenda. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.

**18-82:**

Phil Moeller motioned that the minutes of the Regular Meeting held on November 15, 2018 be approved as read. Dave Moorman seconded the motion. A roll call vote resulted as follows: Moeller yea, Moorman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

**Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- Winter technology in-service opportunities are continuing. A list of sessions are available at <http://www.marionlocal.org/in-service-schedule.html>

**Technology Purchases**

- 10 Chromebook Batteries

**Technology Issues/Concerns/Miscellaneous**

- Filed our ERATE form 470. We are applying for category 2 funding this year to update some access points, and upgrade the fiber running between the high school and elementary.
- The chart below shows the number of Chromebooks that have needed repaired since school started.

	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>
Repairs/Problems	17	17	13	19
Broken Screens	1	0	1	3

**Marion Local High School Principal, Tim Goodwin, submitted the following report: Senior Citizens Luncheon:**

Thanks goes out to Barb Kahlig, NHS students, Amanda Layer, Brad Spettel and the band/choir for making our annual Christmas Luncheon a success. We served around 140 people at the lunch.

**Scholastic Bowl:**

Congrats to the scholastic bowl team and advisor Paula Hemmelgarn on an extremely successful season. The varsity won the regular season MAC title and the JV team won the MAC tournament.

**Upcoming events:**

Dec 17	Band and Choir Christmas concert
Dec 20,21	Semester Exams
Jan 4	End of 9 weeks/first semester

**Mr. Nick Wilker, K-8 Principal, submitted the following report:**

1. School safety – On November 20<sup>th</sup> we had an all school staff meeting with the Mercer County Sheriff's Department to review building safety procedures with all staff.
2. On November 29<sup>th</sup>, the building leadership team of the elementary met to discuss building initiatives taking place including the Be Kind program, student reward incentives, right to read week, school spirit ideas, and writing and math collaboration times with the teaching staff.
3. DARE graduation is tomorrow morning. I would like to congratulate the 60 5<sup>th</sup> grade students who will graduate from the DARE program, Deputy Bird and Deputy Miller from the sheriff's department for teaching the program and Sheriff Grey for coming and speaking with the students.
4. Right to Read week is taking place December 17-21. We have numerous activities scheduled for the week including a partner read time with the high school, an author visit assembly, and family literacy night on December 18<sup>th</sup> with many great activities for students and their parents.
5. Christmas concerts:
  - a. Thanks to Amanda Rhonemus, Brad Spettel, the K-4 teaching staff and all the students. We had two great performances on Monday, December 3<sup>rd</sup> with many compliments from parents and grandparents.
  - b. 5<sup>th</sup>-8<sup>th</sup> grade band and choir concerts are set for Monday, December 17<sup>th</sup> at 7:00pm in the high school gym.
  - c. I would like to thank all of the coaches and Dan Koenig for all of their work in rescheduling and moving practices to accommodate all of these performances in the gyms.
6. The junior high basketball teams have both kicked off their seasons in the last two weeks.

Upcoming:

December 22-January 2 – Christmas vacation

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The financial report for November 2018 was approved by the board. The report showed that \$414,145.92 was spent on 2 regular payrolls, \$284,430.48 was issued in warrant checks and \$407,824.62 in memo checks. Cash receipts for the month totaled \$593,351.83 and interest income was \$13,587.12.

## **Motion Items**

### **Permanent Appropriations**

- None

### **Estimated Resources**

- None

## **Additional Motion Items –**

### **Health Flexible Spending Account**

- You are being asked to approve the Flexible Spending Account Plan through American Fidelity for calendar year 2019. We are continuing to elect the carryover provision to allow a rollover up to \$500 for Health FSA funds to make the program more flexible and consumer friendly. The plan will be on the table at the meeting.

### **Deposit Agreement with The St. Henry Bank**

- On a separate resolution we will be asking you to approve the Memorandum of Agreement for Deposit of Public Funds for The St. Henry Bank. This is a renewal and must be signed in order to deposit funds at The St. Henry Bank as part of the Ohio Revised Code. The agreement will be on the table at the meeting also.

### **Bureau of Workers Compensation Payment**

- In the consent agenda is a resolution asking you to approve our Bureau of Workers Compensation payment of \$11,225.00, which is due December 21, 2018. This is an estimate for calendar year 2019.

## **Other Informational Items**

### **Proper Public Purchase**

- Last month I reported that there would be a report on the table that lists food and other amenities that were purchased by the Marion Local School District during the 2017-2018 school year but had forgotten to print the report. The report will be on the table this month. Please look at the report. I will be asking Randy Bruns to sign off on the report that these expenditures qualify as valid and proper public purpose purchases as defined by the Marion Local School District Board of Education, its policies and procedures.

### **Long-term Debt**

- We made a bond payment in November that decreased our long-term debt from \$999,524.40 to \$724,524.40. It will decrease another \$13,295 in December when our next HB 264 payment is made bringing the balance to \$711,229.40.

**18-83:**

Dave Moorman motioned that the Treasurer's Report be approved as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Moorman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:  
FOOTBALL**

I would like to congratulate coach Goodwin, the entire coaching staff, and players on a successful season with their state final football appearance.

**STAFF CHRISTMAS BREAKFAST**

Once again we will have our staff breakfast at the elementary cafeteria on December 21<sup>st</sup> at 7:30 a.m. Christmas break will start on Monday, December 24<sup>th</sup> and classes will resume on Thursday, January 3, 2019.

**SENIOR CITIZENS LUNCHEON**

The senior citizen luncheon went very well I would like to thank Barb Kahlig for coordinating the event along with everyone who helped to make this a great event for our community.

**18-84:**

Tim Pohlman motioned to approve the items contained on the consent agenda for the regular meeting as presented. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Moeller yea, Moorman yea and Bruns yea. Motion passed.

1. To accept the resignation of Stephanie Pohlman as Assistant Cross Country Coach.
2. To accept the resignation of Doug Jutte as Head Varsity Cross Country Coach.
3. To hire Mike Bruns as a Groundskeeper on an as needed basis on a one-year contract at \$12.50 per hour retroactive to December 1, 2018.
4. To hire the following coaches on one-year contracts per the established pay schedule pending proper certification.
  - Head Jr. High Girls Track – Sandy Bruns
  - Head Jr. High Boys Track – Rod Pleiman
  - Asst. Jr. High Track – Matt Schmackers
  - Asst. Varsity Track – Kathy Dirksen
5. To pay Marti Phelan \$100/day retroactive to 11-12-18 until her 61<sup>st</sup> day of working at which time she will be paid base salary per diem.
6. To approve Alex Moeller as a volunteer with the boys basketball program.
7. To approve Sue Bruns as a Credential OTES Evaluator for Marion Local Schools for the 2018-2019 school year.

8. To approve the field trip for the band to Disney World in Orlando, FL on March 29 to April 4, 2020.
9. To approve the donation from Access Eng. to the First Lego League for \$500.00.
10. To allow Tri-Star Administration to do online bidding for any equipment over the \$7,500 Tri Star Agreement amount. This will allow Tri Star to save funds by getting better pricing. Purchases would be limited to a total of \$30,000. Reserve Capital Funds will be used for any purchases.
11. To approve the Bureau of Workers' Compensation payment of \$11,225.00 for 2019.
12. To approve the Section 125 Plan Document for the year January 1, 2019 to December 31, 2019.
13. To read for a second time and approve the following policies:
  - 0131 – Legislative
  - 0141.2 – Conflict of Interest
  - 0164 – Notice of Meetings
  - 1240.01 – Non-Reemployment of the Superintendent
  - 1422 – Nondiscrimination and Equal Employment Opportunity
  - 1541 – Termination and Resignation
  - 1662 – Anti-Harassment
  - 2111 – Parent and Family Engagement
  - 2260 – Nondiscrimination and Access to Equal Educational Opportunity
  - 2261 – Title I Services
    - 2261.01 – Parent and Family Member Participation in Title I Programs
    - 2261.03 – District and School Report Card
  - 3122 – Nondiscrimination and Equal Employment Opportunity
  - 3140 – Termination and Resignation
  - 3362 – Anti-Harassment
  - 4122 – Nondiscrimination and Equal Employment Opportunity
  - 4140 – Termination and Resignation
  - 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
  - 4362 – Anti-Harassment
  - 5517 – Anti-Harassment
    - 5517.02 – Sexual Violence
  - 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
    - 5610.2 – In-School Discipline
    - 5610.03 – Emergency Removal of Students
  - 5611 – Due Process Rights
  - 6325 – Procurement – Federal Grants/Funds
  - 6423 – Use of Credit Cards
  - 7450 – Property Inventory
  - 8141 – Mandatory Reporting of Misconduct by Licensed Employees

**18-85:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education approve the Memorandum of Agreement For Deposit of Public Funds with The St. Henry Band effective 1-1-19 thru 1-1-21. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Moorman yea and Rose yea. Bruns abstained. Motion passed.

**18-86:**

Jesse Rose, upon the Superintendent's recommendation, motioned that the Board of Education appoint Randy Bruns as the President Pro-Tem effective January 1, 2019. Dave Moorman seconded the motion. A roll call vote resulted as follows: Rose yea, Moorman yea, Moeller yea and Pohlman yea. Bruns abstained. Motion passed.

**18-87:**

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education establish January 14, 2019 as the date of the Organizational Meeting and Regular Meeting for the upcoming year. The organizational meeting will begin at 7:00 p.m., followed by the regular meeting. Phil Moeller seconded the motion. A roll call vote resulted as follows: Pohlman yea, Moeller yea, Moorman yea, Rose yea and Bruns yea. Motion passed.

**18-88:**

Phil Moeller, upon the Superintendent's recommendation, motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Dave Moorman seconded the motion. A roll call vote resulted as follows: Moeller yea, Moorman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:17 p.m.

Out of Executive Session: 8:39 p.m.

**18-89:**

Jesse Rose motioned to adjourn the meeting at 8:45 p.m. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Moorman yea, Pohlman yea and Bruns yea. Motion passed.