

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on December 14, 2020 at 7:00 p.m. in the Board Conference Room.**

Jesse Rose motioned to approve the agenda. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

#### **20-76:**

Phil Moeller motioned that the minutes of the Regular Meeting held on November 9, 2020 be approved as read. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

#### **Recognition of visitors:**

Simon Mescher, high school student, was present to observe the meeting and complete a Boy Scouts requirement.

John Bruns, of the American Legion Post in Maria Stein, was present to report the performance of the Marion Local students in the Government Americanism test that was given in November on election day. He thanked the Board of Education and Administrators for allowing the American Legion to provide the test to students in grades 9-12. 199 students took the test. Winners will be recognized at the American Legion banquet in the spring.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report:** **Professional Development**

- A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>

#### **Technology Purchases**

- Yealink Classroom and Office Phones

#### **Technology Issues/Concerns/Miscellaneous**

- We will be replacing the phone system during Christmas break. We are going with a PBX VOIP system thru NOACSC. We will go live December 28, 2020.

#### **Marion Local High School Principal, Tim Goodwin, submitted the following report:** **Senior Citizens Lunch:**

We served around 160 meals during our drive-through, 2020 version of this event. Many thanks to Barb Kahlig, Cindy Moeder and crew, and the NHS members for putting on this successful event.

**Scholastic Bowl:**

Congratulations to Paula Hemmelgarn and her charges for winning the MAC regular season championship. The JV squad also was MAC champs for the regular season.



**FFA Convention:**

The ML FFA Chapter had 12 students who attended this event virtually. Congratulations to 2019 graduate Tyler Applegate for obtaining his American Degree.

**Upcoming events:**

- Dec 21,22 Semester Exams
- Jan 8 End of 1<sup>st</sup> Semester

**Marion Local K-8 Principal, Nick Wilker, submitted the following report:**

1. DARE graduation was held on Wednesday, November 25<sup>th</sup>. I would like to congratulate the 58 5<sup>th</sup> grade students who graduated from the DARE program. I would like to thank Deputy Bird and Deputy Miller from the sheriff’s department for teaching the program and Sheriff Grey for speaking to the students at our program. Finally, I would like to thank the Mercer County DARE Boosters for working hard to help with the funding of the DARE program for our students. Our 7<sup>th</sup> graders will begin their DARE program after Christmas break.
2. PBIS update – our team has taken part of the second of three days of training. We will soon be working with the rest of the teaching staff in the elementary to put some new practices in place in the hallways, cafeteria, and playground of common expectations that will reduce behavior occurrences.
3. Christmas programs:
  - a. Due to the high attendance at the K-4 Christmas program, we will be recording this concert during the school day and electronically sending it to parents to watch from home at their convenience.
  - b. 5-8 band and choir concert will be on December 20<sup>th</sup> at 4:00pm in the high school gym. The attendance will be limited to two family members per student.

**Upcoming:**

December 23-January 3 – Christmas vacation

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The financial report for November 2020, including the additional reports provided, was approved by the board. For the month, expenditures totaled \$719,819.97, cash receipts were \$564,191.46 and interest income was \$2,121.09.

## **Motion Items**

### **Permanent Appropriations**

- None

### **Estimated Resources**

- None

## **Additional Motion Items**

### **Memorandum of Understanding for Medical Insurance Opt Out**

- On a separate resolution, we will be asking you to approve the Memorandum of Understanding with the ML Education Association (MLEA) for changes to the medical insurance opt out. They will still receive the same amount but had to change how it is paid. The MOU and form sent to employees who chose to opt out are in the Google Drive for details. The agreement will also be on the table at the meeting.

### **Deposit Agreement with The St. Henry Bank**

- On a separate resolution, we will be asking you to approve the Memorandum of Agreement for Deposit of Public Funds for The St. Henry Bank. This is a renewal and must be signed in order to deposit funds at The St. Henry Bank as part of the Ohio Revised Code. The agreement will be on the table at the meeting also.

### **Transfer to Permanent Improvement Fund for H.S. Chillers**

- Approve the transfer of \$200,000 from the General Fund to the Permanent Improvement Fund 003 for the high school chillers.

### **Payroll Items**

- Move to approve payment to Ben Salazar for 72 hours of tutoring in June, July and August at \$23 per hour.

## **Other Informational Items**

### **Long-term Debt**

- We made a bond payment in November that decreased our long-term debt from \$285,001.30 to \$195,001.30. The only long-term debt on the books is the 1999 OSFC Bond. The last payment is due 12/1/2022.

### **Proper Public Purchase**

- Last month I reported that there would be a report on the table that lists food and other amenities that were purchased by the ML School District during the 2019-2020 school year, but I was not able to complete the report due to being on quarantine for COVID-19. The report will be on the table this month. It is also in the Google Drive for you to review. I will be asking Randy Bruns to sign off on the report that these expenditures qualify as valid and proper public purpose purchases as defined by the Marion Local School District Board of Education, its policies and procedures.

**20-77:**

Shannon Everman motioned to approve the following reports as presented by Mrs. Cramer. Jesse Rose seconded the motion. A roll call vote resulted as follows: Everman yea, Rose yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Treasurer's Monthly Financial Report**

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion to approve FMLA for Kim Bruns, Abby Moorman hourly rate to \$8.80, approve Ben Salazar for 72 hours of tutoring that took place this summer, and approve Tyler Prenger as a substitute aid.

**OTES**

On the consent agenda is a motion to approve Sue Bruns as a credentialed OTES evaluator for the Marion Local school district for the 2020-2021 school year. Sue will be evaluating the special education teachers that she supervises.

**NOACSC**

On the consent agenda is a motion to approve the billing notice for computer services with NOACSC for the 20-21 school year for \$11,400.

**PRESIDENT PRO-TEM**

On the agenda is a motion to recommend Randy Bruns as the president pro-tem for the organizational meeting in January.

**ORGANIZATIONAL MEETING**

A motion item is on the agenda to approve the date for the organizational meeting for January 11, 2021. It will begin at 7:00 p.m. with the regular meeting to follow.

**TRACK BID**

On the consent agenda is a motion to approve Heather Cramer to go out to bid for replacing the all-weather track.

**MOU**

On a separate resolution is a motion to approve the MOU with the MLEA for the use of calamity days which is set to expire at the end of this school year.

**WATER TREATMENT**

On the consent agenda is a motion to approve the contract with Dustin Thobe our certified water treatment operator.

### **C. Advisory Items**

None

### **D. Informational Items**

#### **CHILLERS**

Regal Plumbing will begin the Chiller project in early January. The timeline is on schedule.

#### **CLASSROOM ADDITION**

In the past month we have completed an extensive amount of work on the design process and everything is progressing very well. Garmann Miller has been very thorough throughout the process and the conversations have led to a few minor changes in our original plan.

#### **DONATION**

The Osgood Life Rescue Squad donated their services for the entire 2020 football season. Their donation will officially be accepted at the January 2021 regular board meeting.

#### **20-78:**

Phil Moeller motioned to approve motions contained on the consent agenda for the regular meeting as presented. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

1. To approve Family Medical Leave to Kim Bruns from December 28, 2020 thru January 26, 2021.
2. To approve Sue Bruns as a Credential OTES Evaluator for Marion Local Schools for the 2020-2021 school year.
3. To pay Abby Moorman as Athletic Secretary at a rate of \$8.80 effective January 1, 2021.
4. To pay Ben Salazar \$23.00/hour for 72 hours of tutoring in June, July and August.
5. To approve Tyler Prenger as a substitute aid retroactive to October 29, 2020.
6. To approve the NOACSC billing notice for computer services for the 2020-2021 school year in the amount of \$11,400 retroactive to November 1, 2020.
7. To approve the Treasurer to go out to bid for an all-weather track.
8. To approve the transfer of \$200,000 from the General Fund to the 003 Permanent Improvement Fund for chillers at the high school.
9. To approve contracted services with Dustin Thobe as a Class 1 Certified Operator for the water supply systems at Marion Local Schools at a rate of \$550 per month effective 12-14-20.

**20-79:**

Upon the Superintendent's recommendation, Shannon Everman motioned that the Board of Education approve the Memorandum of Agreement For Deposit of Public Funds with The St. Henry Bank effective 1-1-21 thru 1-1-23. Jesse Rose seconded the motion. A roll call vote resulted as follows: Everman yea, Rose yea, Moeller yea and Pohlman yea. Bruns abstained. Motion passed.

**20-80:**

Phil Moeller, upon the Superintendent's recommendation, motioned to approve the Memorandum of Understanding by and between the Marion Local School District Board of Education and the Marion Local Education Association for the medical insurance opt out. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

**20-81:**

Upon the Superintendent's recommendation, Tim Pohlman motioned to approve the Memorandum of Understanding by and between the Marion Local School District Board of Education and the Marion Local Education Association for use of calamity days. Shannon Everman seconded the motion. A roll call vote resulted as follows: Pohlman yea, Everman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

**20-82:**

Phil Moeller motioned that the Board of Education appoint Randy Bruns as the President Pro-Tem effective January 1, 2021. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea and Pohlman yea. Bruns abstained. Motion passed.

**20-83:**

Upon the Superintendent's recommendation, Shannon Everman motioned that the Board of Education establish January 11, 2021 as the date of the Organizational Meeting and Regular Board Meeting for the upcoming year. The organizational meeting will begin at 7:00 p.m., followed by the regular meeting. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

**20-84:**

Jesse Rose motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:39 p.m.

Mike Pohlman, Heather Cramer, and Tim Goodwin were invited into executive session at 7:39 p.m.

Out of Executive Session: 8:55 p.m.

No action was taken.

The next regular board meeting will be on January 11, 2021 at 7:00 p.m. following the organizational meeting.

Out of Executive Session: 8:55 p.m.

**20-85:**

Shannon Everman motioned to adjourn the meeting at 8:56 p.m. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.