

## **Marion Local Board of Education**

### **Minutes of the Regular Meeting held on November 9, 2020 at 7:00 p.m. in the Board Conference Room.**

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by Treasurer, Heather Cramer.

Phil Moeller motioned to approve the agenda. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

#### **20-69:**

Shannon Everman motioned that the minutes of the Regular Meeting held on October 12, 2020 be approved as read. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

#### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>

#### **Technology Purchases**

- 3 laptops for staff members

#### **Technology Issues/Concerns/Miscellaneous**

- Starting the ERATE paperwork for the FY21 school year.
- Starting to research new phone systems.

#### **Marion Local High School Principal, Tim Goodwin, submitted the following report: College Board Recognition Programs:**

Congratulations to Kacey Holdheide for being named a Rural and Small Town Scholar.

#### **Heisman High School Scholarship:**

Congratulations to Alana Pohlman and Charles Huelsman for being named the school winners.

#### **Student Council:**

Thanks to Julie Overman, Jenny Dippold and the student council for delivering Veteran's Day flags to area veterans.

**Honda Math Medal:**

Congratulations to senior Luke Tangeman for being Marion Local's Honda Math Medal award winner. This is awarded to an outstanding math student each year that has an interest in the engineering field.

**National Honor Society:**

Congratulations to the following new members of the NHS: Zach Kramer, Clarissa Hutchinson, Jayden Huelsman, Peyton Otte, Kevin Partington, Samantha Hoelscher, Morgan Guggenbiller, Natalie Pohl, Ben Pohl, Olivia Winner, Grant Meier, Jared Hartings, Aaron Broering, Hudson Rose, Kurt Meiering, Ashlynn Bohman, Lynn Schwieterman, Hannah Buening, Lauren Kramer, Leah Dirksen, Molly Winner, Kristen Bergman, Olivia DeMange, Madeline Keller, Paige Bruggeman, Katie Mescher, Aliyah Arling, Amy Tangeman, Natalie Ungruhn, Lauren Schmitz, Amy Evers.

**Upcoming events:**

December 11<sup>th</sup> Senior Citizens Luncheon- drive through style

**Marion Local K-8 Principal, Nick Wilker, submitted the following report:**

1. Due to our 8th grade DC trip being cancelled, our students enjoyed some alternate activities the week they were supposed to be gone including a cinnamon roll and hot chocolate breakfast, a game day, movies, and a trip to the New Bremen Bowling Alley.
2. Parent-Teacher conferences were held November 3<sup>rd</sup>, 5<sup>th</sup>, and 6<sup>th</sup>. Given all of the circumstances with COVID-19, we had a great turn out and had safety precautions in place so that meaningful conversations about our students could still take place in person.
3. Michelle and I spoke with our K-8 teaching staff about equipping them with new document cameras that will be helpful with in-class instruction as well as remote learning if that were to take place. Nine teachers requested these devices.
4. PBIS – Positive Behavioral Intervention Services, is a requirement by the state of Ohio for all elementary schools. We have formed a team of myself, Connie Brunswick, Amanda Wendel, Laura Wolters, Danielle Hartke, Erica Oldiges, and Sue Bruns to attend a 3-day training where we will be looking at ways to speak a common language of behavior expectations in the elementary building. PBIS is a program to help schools put preventative measures in place to hopefully lessen behavior issues.
5. Fall sports seasons have concluded, congratulations to our 8<sup>th</sup> grade volleyball team who were MAC champs and the 7<sup>th</sup> grade football team had a perfect 8-0 season. Basketball practices are in full swing and look forward to those students having a great season.

6. Upcoming events:
  - a. Nov 26-30: No School, Thanksgiving Break
  - b. Dec 4: Tentative 5<sup>th</sup> grade DARE graduation (students only)

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The Financial report for October 2020, including the additional reports provided, was approved by the board. For the month, expenditures totaled \$804,889.32, cash receipts were \$530,762.28 and interest income was \$17,528.01.

**Motion Items**

**Permanent Appropriations**

- Increase OHSAA Tournament Expenses in 022 fund due to hosting volleyball games

**Estimated Resources**

- Increase OHSAA Tournament Expenses in 022 fund due to hosting volleyball games

**Additional Motion Items** –

**Bus Driver Salaries**

- In October, we had the bus drivers keep track of their miles and minutes to determine their salaries. We wanted to wait until school was in session for a while before determining their pay due to parents picking up and dropping off students due to COVID. We did not want to decrease anyone’s miles and minutes from last year because the routes changed minimally and they should not be punished for the school asking parents to help with transportation to keep the number of students on the bus as low as possible. However, Jerry Everman and Todd Ashbaugh both had an increase in miles and minutes this year so their salary needs adjusted.

**OHSAA Tournament**

- This year we hosted both volleyball and football OHSAA tournament games. There is a resolution to approve the amounts paid through payroll for those working the games for both tournaments.

**5<sup>th</sup> Quarter Grant Payment to Matt Elsass**

- There is a motion to approve the 5<sup>th</sup> Quarter Grant payment to Matt Elsass in the amount of \$2,598.53. This is the \$3,000 match that the grant pays minus the cost of benefits.

**Other Informational Items**

**Proper Public Purchase**

- This report was not ran due to medical issues. It will be on the table in December.

- There will be a report on the table that lists food and other amenities that were purchased by the Marion Local School District during the 2019-2020 school year. Please take a look at the report. I will put it in the Google drive too. I will be asking the Board President (Randy Bruns) to sign off on the report that these expenditures qualify as valid and proper public purpose purchases as defined by the Marion Local School District Board of Education, its policies and procedures.

**20-70:**

Jesse Rose motioned to approve the following reports as presented by Mrs. Cramer. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Changes in Estimated Resources and Appropriations:** Reports: FY 2021 Estimated Resources and FY 2021 Permanent Appropriations

**Treasurer's Monthly Financial Report**

**20-71:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Moeller yea, Pohlman yea, Everman yea, Rose yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion to accept the resignation of Gina Fleck as dishwasher, Scott Smith as head swimming coach, and Danielle Hartke as co-asst. swim coach. It is recommended to hire Danielle Hartke as head swim coach and Scott Smith as co-asst. swim coach. You are asked to adjust the salary of bus drivers Jerry Everman and Todd Ashbaugh and approve the list on the consent agenda of individuals working at the OHSAA tournaments.

**DONATION**

On the consent agenda is a motion to accept a donation from the Mercer County Elks for the Athletic Dept. for \$900.

**TRI STAR**

On the consent agenda is a motion to approve the referral from the Tri Star Advisory Board for the purchase of a meter kit to be used in the Automotive and Ag. Mechanics programs.

**CHILLER BID**

On a separate resolution is a motion to approve the bid from Regal Plumbing for the high school chiller at \$267,965.

### **C. Advisory Items**

None

### **D. Informational Items**

#### **Senior Citizen's Luncheon**

We want to continue our tradition of showing appreciation to the senior citizens in our school district by distributing carryout meals. This event will take place on December 11<sup>th</sup> from 12:30-1:00 in the back of the high school parking lot. Any resident of the Marion Local school district 62 and older can rsvp to Barb Kahlig at the high school office.

#### **Staff Breakfast**

We have cancelled the staff Christmas breakfast that is normally scheduled on our last day of school before break.

#### **Classroom addition**

We have been working with Garmann Miller through the design phase and making some minor adjustments. We hope to begin meetings with representatives from Garmann Miller in early December to discuss

1. Interiors
2. Mechanical/Electrical/Plumbing
3. Technology
4. Site Design

#### **20-72:**

Phil Moeller motioned to approve motions contained on the consent agenda for the regular meeting as presented. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

1. To approve the resignation of Gina Fleck as a Dishwasher retroactive to October 26, 2020.
2. To approve the resignation of Scott Smith as Head Swimming Coach.
3. To approve the resignation of Danielle Hartke as Co-Assistant Swimming Coach.
4. To hire Danielle Hartke as Head Swimming Coach on a one-year contract per the established salary schedule.
5. To hire Scott Smith as Co-Assistant Swimming Coach on a one-year contract per the established salary schedule.
6. To approve the adjusted salary for Jerry Everman and Todd Ashbaugh as bus drivers and continue to pay the remaining drivers at their same miles/minutes rate from 2019-2020 school year per the established salary schedule.
7. To pay Matt Elsass a stipend of \$2,598.53 from the 5<sup>th</sup> Quarter Grant Fund 461.
8. To approve payment to the following for hosting the OHSAA tournament games from the 022 fund retroactive to October 16, 2020.

**Football**

Dan Koenig - \$1,400  
Jack Homan - \$200  
Sandy Bruns - \$100  
Kyle Grabowski - \$240  
Todd Ashbaugh - \$240  
Abby Moorman - \$100  
Kevin Hartings - \$200  
Rick Thobe - \$200  
Marilyn Bomholt - \$150  
Bob Wenning - \$70

**Volleyball**

Dan Koenig - \$200  
Abby Moorman - \$50  
Todd Ashbaugh - \$50  
Kyle Grabowski - \$50

9. To approve the donation of \$900.00 from the Mercer County Elks to the Athletic Dept.
10. To approve the Tri Star Advisory Board Referral to purchase a meter kit to be used in both Automotive and Ag. Mechanics at a cost of \$8,613.16.
11. To approve the Tri Star Fee Billing Notice at a cost of \$32,500.00.
12. To approve the Tri Star Reserve Capital Fund Invoice at a cost of \$6,640.00.

**20-73:**

Shannon Everman, upon the Superintendent's recommendation, motioned that the Board of Education award the construction contract for the High School Chiller Replacement to Regal Plumbing & Heating Co., Sidney, OH at a cost of \$267,965.00. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

**20-74:**

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:17 p.m.

Mike Pohlman was invited into executive session at 7:35 p.m.

Heather Cramer, Tim Goodwin, and Nick Wilker were invited into executive session at 8:00 p.m.

Out of Executive Session: 9:08 p.m.

No action was taken.

The next regular board meeting will be on December 14, 2020 at 7:00 p.m.

**20-75:**

Jesse Rose motioned to adjourn the meeting at 9:09 p.m. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.