

## **Marion Local Board of Education**

### **Minutes of the Organizational Meeting held on February 8, 2021 at 7:00 p.m. in the Board Conference Room.**

Meeting was called to order by President Randy Bruns with the pledge of allegiance recited by all present.

Randy Bruns, Shannon Everman, Phil Moeller, Tim Pohlman and Jesse Rose answered roll call by the Treasurer, Heather Cramer.

Phil Moeller motioned to approve the agenda. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

#### **21-13:**

Tim Pohlman motioned that the minutes of the Organizational Meeting and Regular Meeting held on January 11, 2021 be approved as read. Jesse Rose seconded the motion. A roll call vote resulted as follows as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

### **Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development**

- A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>
  - How to create editable digital worksheets
  - Google Keep
  - Quizlet

#### **Technology Purchases**

- 25 Teacher classroom desktop computers
- 2 Laptops for teachers
- 5 CAD desktop Computers
- 142 Chrome Management Licenses

#### **Technology Issues/Concerns/Miscellaneous**

- Working on Erate form 471 for FY21
- Starting to plan our summer maintenance tasks and purchases.

### **Marion Local High School Principal, Tim Goodwin, submitted the following report:**

#### **Tri-Star Awards:**

Congratulations to Caitlin Puthoff and Josie Kremer for receiving first place in recent BPA design contests through Tri-Star.

**Scheduling:**

Mrs. Dippold has met with all of the classes as a group and is now in the process of meeting with individuals regarding next year’s schedule.

**8<sup>th</sup> Grade Orientation:**

Mrs. Dippold met with 8<sup>th</sup> grade students and their parents on Tuesday, February 2<sup>nd</sup>. This meeting provided information on scheduling, graduation requirements, and general information about high school.

**Blood Drive:**

The Student Council hosted a blood drive on Wednesday, February 3<sup>rd</sup>. Around 29 units of blood were collected. Thanks to the Student Council and Mrs. Dippold for organizing this event.

**FFA:**

Congratulations to Claire Mueller and Allison Dirksen for placing in the recent sub-district public speaking contest.

**Upcoming events:**

- March 2            Band Concert
- March 9           Juniors take ACT

**Marion Local K-8 Principal, Nick Wilker, submitted the following report:**

Spelling Bee – we held our local spelling bee on January 14<sup>th</sup>. Hannah Rindler took 1<sup>st</sup> place, Ryan Homan, 2<sup>nd</sup> place, Ian Rindler 3<sup>rd</sup> place, Audrey Hess 4<sup>th</sup> place, and Ian Langenkamp 5<sup>th</sup> place. Congratulations to these students. They will be representing Marion Local at the Mercer County Spelling Bee which will be held on Monday, February 22<sup>nd</sup> at 7pm at Ft. Recovery Elementary. Additionally, Hannah will compete in the regional spelling bee which will be held virtually and is a qualifier for the national spelling bee.



100<sup>th</sup> day of school – what an accomplishment that we finally got to the 100<sup>th</sup> day of school. We enjoyed some special announcements, Mrs. Rethman read a short book to the entire school, and all the students enjoyed a special 100<sup>th</sup> day of school cookie at lunch. Thanks to all of our staff for their hard work and dedication to get us to this point.



We held our Flyer Pride rewards for the end of the first semester in January. The 4<sup>th</sup> – 6<sup>th</sup> grade students enjoyed an afternoon of snacks and games and the 7<sup>th</sup> and 8<sup>th</sup> graders had a dodgeball and tug of war tournament, Chick-fil-A and Chipotle for lunch, and an afternoon of rotational games and volleyball.

PBIS – our team has completed the three required days of training. We will not meet as a team and design our final steps of implementation that will slowly take place the rest of this year and the beginning of the 21-22 school year.

Kindergarten registration – we are finishing registration packets for incoming kindergarteners. Currently we have 103 students registered for kindergarten for the 21-22 school year.

National Blue Ribbon application – Marion Local Elementary has been nominated by the Ohio Department of Education to be an applicant for the National Blue Ribbon School award. I am currently assembling a team to complete the application process. The application is due April 9<sup>th</sup>.

Upcoming:

Feb 12 and 15 – President’s Weekend holiday, no school

**Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:**

The financial report for January 2021 including the additional reports provided, was approved by the board. For the month, expenditures totaled \$1,353,531.78, cash receipts were \$1,054,436.55 and interest income was \$1,497.28.

## **Motion Items**

### **Permanent Appropriations**

- Create new 019 account 019-9021 for \$2,500 for Be Kind First Foundation Grant
- Create new 499 account 499-9121 for \$4,362.33 for School Safety Training Grant
- Increase Fund 516 Title VI-B \$4,149.39 due to additional allocations
- Increase Fund 587 Early Childhood IDEA \$2.57 due to additional allocations

### **Estimated Resources**

- Create new 019 account 019-9021 for \$2,500 for Be Kind First Foundation Grant
- Create new 499 account 499-9121 for \$4,362.33 for School Safety Training Grant
- Increase Fund 516 Title VI-B \$4,149.39 due to additional allocations
- Increase Fund 587 Early Childhood IDEA \$2.57 due to additional allocations

### **Additional Motion Items**

#### **035 Termination Benefits Transfer**

- Approve the transfer of severance pay funds to prepare for potential retirements. Funds to be transferred this year amount to \$3,930.52 which is 2.5% of total gross payroll for calendar year 2020 less fund carryover. This will result in a fund balance of \$130,412.21. We have had minimal retirements the last several years and do not expect many again this year.

### **Other Informational Items**

#### **Casino Tax Revenue**

- We received \$25,291.88 from casino tax on January 29<sup>th</sup>. This is up from the \$23,240.79 we received last year. For fiscal year 2020-2021 we received a total \$37,532.00 which is about \$14,000 more than I forecasted. Casinos were shut down due to COVID so our August receipt was much lower. I anticipated this would also happen with the January payment, but thankfully it was able to rebound and be closer to what we typically receive. As a result of COVID, overall this was a decrease from the \$47,221.91 we received in fiscal year 2019-2020. The next receipt will be at the end of August.

#### **Records Commission Meeting**

- We will need to hold our annual records commission meeting. We typically do this in March at 6:45 before the regularly scheduled meeting. This committee includes Randy, Mike and I. This meeting is held to approve all records disposed of in the last fiscal year. The only records we have disposed were within our records retention schedule or paper duplicates of items that are also maintained digitally.

#### **IDEA Part B & Title I Public Hearing**

- We will be holding a public hearing during the regular March meeting to discuss district plans for 2021-2022 for Title I and Individuals with Disabilities Education Act grants and allow for feedback regarding how the money is spent.

#### **Property Valuations and Real Estate Taxes**

- Property taxes to be paid in 2021 increased due to rising property valuations brought on by the demand for housing over the past 3 years. A triennial update was completed in Mercer County to update property values to more accurately reflect the true market value. Over the last three years, the average price of a residential home

- exceeded the appraised value by significant margins – 19% in 2017, 29% in 2018 and 38% in 2019. Sellers are demanding higher prices that are above the appraised value due housing being limited and in some cases this creates a bidding war. Low financing rates have also allowed this to be possible. Along with the increase in property valuation typically comes an increase in property taxes.
- Agricultural values continued to decrease with this triennial update. The decrease was on average about 28% for cropland and 41.54% for woodlands. The decrease in Ag values transfers the shift in property taxes more to the residential property owners.
  - New construction helps lift the burden of other taxpayers on levies that were approved to collect a specific dollar amount. When new homes are added, others pay less to collect the actual amount that was voter approved. However, levies set to collect on actual millage will still result in additional tax.

**Executive Order for State Funding Reduction**

- With the first state funding projection for FY2021, Marion Local was expected to have our state funding reduced by \$163,742.98 which would result in funding equal to FY2020. Recently, Governor DeWine signed an executive order that formalized the budget reductions for FY2021. The cuts to ODE were not as significant as the cuts in FY2020, which means that ML will receive funding above what was expected for this fiscal year. The executive order changed our reduction to \$73,940.13 which is an increase in revenue of \$89,802.85.

**ESSER II Grant Funds**

- Marion Local is expected to receive \$241,267.71 in the second round of the Elementary and Secondary School Emergency Relief (ESSER II) funds. We used the first ESSER grant of \$37,871.28 toward the salary of a first grade teacher. By adding a fourth first grade teacher in FY21 we were able to maintain small classes. We can use this grant for costs dating back to March 13, 2020, when the national emergency was declared, but the funds are available through September 30, 2023. Mike and I are working together to determine the best way to allocate these funds within the allowable uses.

**21-14:**

Shannon Everman motioned to approve the following reports as presented by Mrs. Cramer. Phil Moeller seconded the motion. A roll call vote resulted as follows: Everman yea, Moeller yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

**Monthly Bills:** Reports: Disbursement Summary Report

**Financial Report:** Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

**Investments:** Report: Investment Report

**Changes in Estimated Resources and Appropriations:** Reports: FY 2021 Estimated Resources and FY 2021 Permanent Appropriations

**Treasurer’s Monthly Financial Report**

**21-15:**

Upon the Superintendent’s recommendation, Tim Pohlman motioned that the Board of Education approve changes to the Permanent Appropriations and Certificate of Estimated Resources. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

**Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:**

**STAFFING**

On the consent agenda is a motion to accept the resignation of Stephanie Kramer as asst. band director supplemental, hire Diane Hoying as dishwasher, and hire Treva Fortkamp and Don Heitbrink as groundskeepers on an as needed basis.

**SCHOOL CALENDAR**

On the consent agenda is a motion to approve the school calendar for the 2021-2022 school year.

**CHAPEL HILL**

On the consent agenda is a motion to approve the contract with Chapel Hill preschool for the use of one room during the 2021-2022 school year at the amount of \$2,000.

**FARM LEASE**

On the consent agenda is a motion to approve the Farm Lease agreement with Dave Pohlman for 1 year consisting of 9 acres at \$225 per acre.

**DONATION**

On the consent agenda is a motion to accept a donation from Osgood State Bank for \$1,500 from the proceeds from FLYERGATE.

**Advisory Items**

None

**Informational Items**

**FRANKLIN B. WALTER**

The Franklin B. Walter banquet is April 7<sup>th</sup> at 6:30 at Romers in Celina. I am not certain yet on how this will be conducted due to COVID.

**CLASSROOM ADDITION**

We are currently aiming for March 29<sup>th</sup> to break ground for the new classroom addition. At the March Board meeting, Garmann Miller will have completed the bid process and we should have a recommendation for a contractor.

**CALAMITY DAYS:** Currently we have used four calamity days. Any days over five we will implement remote learning at the superintendent’s discretion.

**21-16:**

Phil Moeller motioned to approve motions contained on the consent agenda for the regular meeting as presented. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

1. To approve the resignation of Stephanie Kramer as Assistant Band Director.
2. To hire Diane Hoying as a Dishwasher for 2 hours/day per the established pay schedule retroactive to January 26, 2021.
3. To hire Treva Fortkamp and Don Heitbrink as Groundskeepers on one-year contracts on an as needed basis at a rate of \$12.50/hr.
4. To approve the school calendar for the 2021-2022 school year.
5. To approve the Flyer Gate donation of \$1,500 from Osgood State Bank.
6. To approve the contract with Chapel Hill Preschool for the use of one room for the Preschool for the 2021-2022 school year at a cost of \$2,000.
7. To approve continued funding of the Termination Benefits Fund at a rate of (2.5%) two and one half percent times total gross payroll for the calendar year 2020, as stated on the W-2 final report. The calculated maximum amount for this year's fund is \$130,412.21. Using the current balance of the Termination Benefit Fund 035 fund of \$126,481.69 and subtracting that from the approved new amount for fund 035 equals a net transfer of \$3,930.52 from 001 to fund 035 for fiscal 2020/2021.
8. To approve the Farm Lease Agreement with Dave Pohlman for one (1) year consisting of 9 acres commencing on April 1, 2021 and ending on March 31, 2022 at a rate of \$225 per acre.

**21-17:**

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education enter into Executive Session for the Treasurer's evaluation. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

Entered into Executive Session: 7:21 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin and Nick Wilker were invited into executive session.

Time In: 7:21 p.m. Time Out: 8:02 p.m.

Heather Cramer was invited back into executive session at 8:14 p.m.

Out of Executive Session: 8:25 p.m.

The next regular board meeting was changed from March 8 to March 15, 2021 at 7:00 p.m. with the Records Commission meeting at 6:45 p.m.

**21-18:**

Jesse Rose motioned to adjourn the meeting at 8:26 p.m. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.