

Marion Local Board of Education

Minutes of the Regular Meeting held on January 11, 2021 at 6:00 p.m. in the Board Conference Room.

Jesse Rose motioned to approve the agenda. Phil Moeller seconded the motion. A roll call vote resulted as follows: Rose yea, Moeller yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

21-06:

Shannon Everman motioned that the minutes of the Regular Board Meeting held on December 14, 2020 be approved as read. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Marion Local Technology Coordinator, Michelle Mescher, submitted the following report: Professional Development

- A list of sessions is available at <http://www.marionlocal.org/in-service-schedule.html>
- Attended staff building meetings at the elementary and high school. Discussed
 - The new phones
 - Ransomware

Technology Purchases

- None

Technology Issues/Concerns/Miscellaneous

- Over Christmas break, we switched over to a VOIP phone system. Installed 104 phones.
- HoverCam document cameras are being used in the classrooms. A document camera is a modern age overhead projector.
- I would like to thank all of you for your time and commitment and the wonderful job you do for the students and staff of Marion Local.

Marion Local High School Principal, Tim Goodwin, submitted the following report:

Board Appreciation:

On behalf of the high school, I would like to thank the members of the Board of Education for serving our district in this capacity.

Testing Update:

We will be administering end of course tests on April 12,13,21,22,26,27 this year. Tests will be given to Freshmen in Math, Biology and American History. Sophomores will take tests in Math

(Geometry only) and English. Juniors will be tested in American Government. Also, all juniors will take the ACT on the morning of March 9th.

Phone System:

Thanks to Michelle Mescher for all of her efforts. The system is up and working well.

Upcoming Events:

- Feb 2 Freshmen orientation meeting
- Feb 2 CCP meeting
- Feb 3 Student Council blood drive

Marion Local K-8 Principal, Nick Wilker, submitted the following report:

1. Character cards – we have completed the first half of the school year and 169 character cards earned since August have been sent home with the students. There have been many great attributes by our students highlighted like going above and beyond expectations to doing things that haven't been asked like picking up paper towels from bathroom floors.
2. PBIS – as part of our continuing PBIS initiative we conducted a booster session with all elementary students when they came back from Christmas break. This session included teaching and reviewing common expectations in the cafeteria, hallways, and the playground.
3. 7th grade DARE – is taking place throughout the month of January reinforcing and adding important content for our students to make better decisions in regards to drugs, alcohol, and social media content. Thank you to the Mercer County Sheriff's Department and Deputy Bird for supporting and teaching these important skills to our students.
4. After school STEM – Wendi Moorman and myself are teaching four after school STEM sessions with 4th grade students throughout the month of January. We have completed the first session last week and I think the students had a great time. We will hold another session in the spring for 3rd graders.
5. Collaboration – We are in the midst of grade level collaboration meetings this week. As part of our discussion teachers are reviewing plans to identify and intervene with students who are projected to be on the bubble between advanced-accelerated-proficient, etc.
6. K-4 Reading series – teachers at these grade levels are reviewing and teaching from a variety of possible new series for the 2021-2022 school year.
7. January is National Board Appreciation month. On behalf of the elementary staff and students, I would like to thank all of you for the time you give to serve as five voices for this community and help shape the education for the students and families of Marion Local.

Upcoming:

- Jan 14 – Spelling Bee for 4th-8th grade students
- Jan 18 – No School, MLK day

Mrs. Heather Cramer, Marion Local Treasurer, submitted the following report:

The financial report for December 2020 including the additional reports provided, was approved by the board. For the month, expenditures totaled \$922,732.86, cash receipts were \$576,408.56 and interest income was \$1,663.17.

Motion Items

Permanent Appropriations

- None

Estimated Resources

- None

Additional Motion Items

Budget Commission Rates

- Move to accept rates as determined by the budget commission. New tax valuations were received from the county auditor and our valuation increased by \$6,887,430 to \$132,074,680. Since valuations went up our effective millage decreased. Changes include decreases to the following:
 - Bond Levy (1999) – 0.7 mills to 0.2 mills
 - Emergency Levy – 9.7 mills to 9.1 mills

The new effective rate is 27.1 mills plus inside millage of 4.5 mills totaling 31.6 mills. This is a decrease of 1.1 mills from 32.7 mills.

- The overall valuation increased 5.5%, which up from the 2.23% increase last year. Here is the breakdown of the increase. I will have to wait until I receive the tax abstract to know the breakdown between ag/residential and commercial/industrial.
 - Ag/Residential - 4.6%
 - Commercial/Industrial – 28.1%
 - Public Utilities – 0.5%

Facility Project Transfer

- Approve the transfer of \$500,000 from the General Fund to Capital Projects Fund 070-9001 for the Elementary Classroom Renovation and Addition Project.

Payroll Items for Drama Club

- Move to approve payment to Connie Brunswick and Mandy Koenig at \$200 each for directing the 5th/6th Grade Drama. This cost, in addition to retirement costs, will be reimbursed by the 200 Drama Club Student Activity Fund.
- Move to approve payment through payroll to Stephanie Kramer for \$500 and Mandy Koenig for \$200 for assisting with the High School Drama. This cost, in addition to retirement costs, will be reimbursed by the Drama Club Student Activity Fund.

Other Informational Items

Ohio Bureau of Workers' Compensation Dividend

- In December, we received a dividend from the BWC in the amount of \$43,710.04. The dividend was approximately 372% of our 2019 premium.

FFCRA Benefits Expired on December 31, 2020 & FFCRA Expenses

- The requirement that employers provide paid leave (without using sick leave) under the Families First Coronavirus Response Act (FFCRA) expired on December 31, 2020. Therefore, "COVID pay" is no longer an option and employees will be required to use sick/personal days going forward.
- Marion Local's FFCRA expenses were \$28,458.26. This does not include the employees who used sick time due to not wanting to be tested for COVID or sub costs. I am working on calculating the sub costs to see the total impact of COVID in 2020. I will send you that information when I have it calculated.

Estimated Medical Insurance Expenses for Calendar Year 2021

- Due to changes in medical insurance open enrollment, along with the 7.5% increase in premium cost, our medical insurance cost will increase by about \$101,500 for calendar year 2021. However, changes made due to qualifying events (marriage, births, change of spouse's employment, death, etc.) throughout the year could change this estimate.
 - 19 employees were still on the PPO plan and had to move to the HDHP/HSA due to the PPO plan sun setting at the end of 2020.
 - This is an approximate savings of \$34,000 to the district.
 - There were several changes from single to family and vice versa during open enrollment. We also had several employees who added, dropped or changed insurance later in 2020. This typically happens a lot in September with the beginning of a new school year and employee turnover.

Mileage Rate

- Due to the IRS decreasing their business mileage rate to 56 cents from 57.5 cents, our mileage rate will decrease to 53 cents from 54.5 cents. Policy 6320H states that the mileage reimbursement rate is the IRS rate minus 3 cents per mile.

Organizational Meeting – Offer Insurance to Board

- During the organizational meeting, we will be reminding you that medical, dental and vision insurance is available to you at full cost. You will need to contact me if you are interested.

School Board Recognition

- January is School Board recognition month and I would like to personally thank all of you for the wonderful job you do for the students of Marion Local. Your time and

commitment are admirable and shows your true concern for the welfare of not only the students, but the staff and community too. Thank you!

21-07:

Shannon Everman motioned to approve the following reports as presented by Mrs. Cramer. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Everman yea, Pohlman yea, Moeller yea, Rose yea and Bruns yea. Motion passed.

Monthly Bills: Reports: Disbursement Summary Report

Financial Report: Reports: Cash Reconciliation, Cash Summary Report, Revenue Account Activity Report, and Monthly Spending Plan Summary

Investments: Report: Investment Report

Treasurer's Monthly Financial Report

21-08:

Upon the Superintendent's recommendation, Phil Moeller motioned that the Board of Education accept the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor. Jesse Rose seconded the motion. A roll call vote resulted as follows: Moeller yea, Rose yea, Everman yea, Pohlman yea and Bruns yea. Motion passed.

Marion Local Superintendent, Mr. Mike Pohlman, submitted the following report:

COURSE HANDBOOK

On the consent agenda is a motion to approve the revisions to the high school course curriculum handbook for the 21-22 school year. A copy is on the table.

OSBA

On the consent agenda is a motion to approve membership to the Ohio School Boards Association at a cost of \$3,859.

FMLA

On the consent agenda is a motion to approve FMLA for Erica Schulze from January 25th through March 7th and Kim Bruns for November 15th through January 26th.

DRAMA

On the consent agenda is a motion to approve payment to Connie Brunswick and Mandy Koenig for the 5th and 6th grade play and Stephanie Kramer and Mandy Koenig for the HS drama.

DONATION

On the consent agenda is a motion to accept a donation from the Osgood Life Rescue Squad for their services during the football season.

STAFFING

On the consent agenda are motions to approve Sharon Siegrist and Donna Moeller as classified substitutes.

C. Advisory Items

(None)

D. Informational Items

BOARD RECOGNITION

I would like to recognize the board members for their dedication to the Marion Local school district. We appreciate your willingness to serve and make decisions for the benefit of our students. A certificate is in your packet to express our gratitude.

BULLYING REPORT

There has been zero verified incidents of hazing and or bullying reported at Marion Local since August 2020.

21-09:

Jesse Rose motioned to approve motions contained on the consent agenda for the regular meeting as presented. Shannon Everman seconded the motion. A roll call vote resulted as follows: Rose yea, Everman yea, Moeller yea, Pohlman yea and Bruns yea. Motion passed.

1. To approve Family Medical Leave to Erica Schulze effective December 13, 2020 through March 7, 2021, including unpaid leave effective January 25, 2021.
2. To approve Family Medical Leave for Kim Bruns with updated dates effective November 15, 2020 through January 26, 2021, including unpaid leave effective December 26, 2020.
3. To approve Sharon Siegrist as a classified substitute.
4. To approve the revisions to the High School Course Curriculum Handbook for the 2021-2022 school year.
5. To approve membership to the Ohio School Boards Association at a cost of \$3,859.00.
6. To approve payment to Connie Brunswick and Mandy Koenig for directing the 5th and 6th grade drama to be reimbursed by the 200 Drama Club Fund for \$200.00/ea. along with retirement expenses.
7. To approve payment to Stephanie Kramer for \$500 and Mandy Koenig for \$200 for assisting with the High School drama. This will be reimbursed by the 200 Drama Club Fund along with retirement expenses.
8. To approve the donation from the Osgood Life Rescue Squad for their services for the entire football season.
9. To approve the transfer of \$500,000 from the General Fund to Capital Projects Fund 070-9001.

21-10:

Upon the Superintendent's recommendation, Tim Pohlman motioned that the Board of Education approve Donna Moeller as a classified substitute. Jesse Rose seconded the motion. A roll call vote resulted as follows: Pohlman yea, Rose yea, Everman yea and Bruns yea. Moeller abstained. Motion passed.

21-11:

Phil Moeller, upon the Superintendent's recommendation, motioned that the Board of Education enter into Executive Session to discuss employment of a public employee. Shannon Everman seconded the motion. A roll call vote resulted as follows: Moeller yea, Everman yea, Pohlman yea, Rose yea and Bruns yea. Motion passed.

Entered into Executive Session: 6:37 p.m.

Mike Pohlman, Heather Cramer, Tim Goodwin, and Nick Wilker were invited into executive session at 6:37 p.m.

Out of Executive Session: 7:15 p.m.

No action was taken.

21-12:

Jesse Rose motioned to adjourn the meeting at 7:16 p.m. Tim Pohlman seconded the motion. A roll call vote resulted as follows: Rose yea, Pohlman yea, Everman yea, Moeller yea and Bruns yea. Motion passed.

The next regular board meeting will be on February 8, 2021 at 7:00 p.m. in the Board Conference Room.