August 21, 2019

Dear parents,

Welcome to the 2019-2020 school year. The staff of Marion Local Elementary is eager to welcome your child back to school. There are several procedural items I would like to highlight for your information that will help make for a smooth school year.

- Reporting absences: please contact the elementary office (419-925-4595) by 8:45am in the event your child will be absent or tardy due to an illness or appointment. Please do not use the high school or central office numbers.
- Notes from doctor office visits: please request a note and turn this into the office after an absence due to a medical appointment. Ohio legislation has put an increased priority in documenting student absences. Please see page 5 in the student handbook for all attendance policies.
- Vacation forms: forms need to be completed before an extended vacation. These forms can be found on the school website or can be sent home with a student from the office. Homework will not be sent home with a student prior to vacation. This work will be made up when the student returns to school. Students will have as many days as they were absent to make up work.
- School events: can be found on the elementary portion of the school website. A calendar containing important dates throughout the year will be updated throughout the school year.
- Dress code: please help us create a safe and respectable environment in our school. When students wear sweatshirts, they may not wear their hoods up while in the building. Leggings and yoga pants must be worn with a shirt/sweatshirt of appropriate length, or accompanied with a pair of shorts.
- All forms need to be returned to school by Friday, August 23rd. Please note that starting last year, you are signing one field trip permission form for the entire school year. You will be notified when trips are taking place, but you will not need to sign additional forms. You always have the right to deny your child to go on the trip, please simply inform your child’s teacher.
- On Thursday and Friday of this week we will reward students for making their goals in the Chickasaw library summer reading program. If your child participated in a summer reading program in another library, please let me know so I can add them to our reward.
- If your child completed a Summer Bridge workbook over the summer, please have them turn their workbook into the office for a prize for their efforts.

We hope that this year again will bring much success and knowledge to our school. Please do not hesitate to call with any questions or concerns.

Sincerely,

Nick Wilker
K-8 Principal

Every student. Every day. Whatever it takes.