












Take a photo or video with your Chromebook

1. In the corner of your screen, select the Launcher .
2. Open Camera . Then, on the right side, choose an option:
 - o Select **Photo** > Take photo .
 - o Select **Video** > Start recording .
 - o Select **Square** > Take photo .

Find or delete your photos or videos

- **Find your photos and videos:** In the bottom right corner of the Camera , select the thumbnail of your most recent photo or video. To see the photo or video larger, select it.
- **Delete your photo or video:** Select Delete .
- **Save photo or video:** Photos and videos taken with the Camera  can be found in the "Downloads" folder of your Files 
 - o **To find Files**
 - In the corner of your screen, select the Launcher .
 - Open Files .
 - Go to the Downloads Folder
 - Find your Picture or video and you drag and drop the file from the download folder to your Google Drive.
 - Please note all Pictures and videos will be deleted from the download folder once the Chromebook is shut down.